



California Court Filing Deadlines - Same Day Filings

Times assume prep time for document size of 50 pages or less

County	Branch	Court Opens	Court Closes	Walk-in Deadline	Drop Box Deadline	Notes
Alameda	Oakland	8:30 a.m.	2:30 p.m.	1:30 p.m. *	4:00 p.m.	
	Hayward	8:30 a.m.	2:30 p.m.	1:30 p.m. *	4:00 p.m.	2:00 p.m. if document size is small
Alpine	Markleeville	8:00 a.m.	4:30 p.m.	4:00 p.m.	4:30 p.m.	
Amador	Jackson	8:00 a.m.	5:00 p.m.	1:00 p.m.	5:00 p.m.	
Butte	Chico	8:30 a.m.	4:00 p.m.	2:00 p.m.	no drop box	
	Oroville	8:30 a.m.	4:00 p.m.	12:00 p.m.	no drop box	
Calveras	San Andreas	8:30 a.m.	3:00 p.m.	10:00 a.m.	4:30 p.m.	Remote Court
Colusa	Colusa	8:30 a.m.	5:00 p.m.	10:00 a.m.	no drop box	
Contra Costa	Concord	8:00 a.m.	5:00 p.m.	1:30 p.m. *	5:00 p.m.	Beginning 11/05 Contra Costa Court Clerk's office will close at 1:00 p.m. instead of 3:00 p.m.
	Martinez	8:00 a.m.	5:00 p.m.	1:30 p.m. *	5:00 p.m.	
	Pittsburg	8:00 a.m.	5:00 p.m.	1:30 p.m. *	5:00 p.m.	
	Walnut Creek	8:00 a.m.	5:00 p.m.	1:30 p.m. *	5:00 p.m.	
	Richmond	8:00 a.m.	5:00 p.m.	1:30 p.m. *	5:00 p.m.	
Del Norte	Crescent City	8:00 a.m.	5:00 p.m.	**	no drop box	
El Dorado	El Dorado - Cameron Park Branch	8:00 a.m.	4:00 p.m.	12:00 p.m.	4:00 p.m.	
Fresno	Fresno	8:00 a.m.	4:00 p.m.	2:00 p.m.	5:00 p.m.	
Glenn	Willows	8:00 a.m.	5:00 p.m.	1:30 p.m.	no drop box	
	Orland	8:00 a.m.	5:00 p.m.	1:30 p.m.	no drop box	
Humboldt	Eureka	8:00 a.m.	2:00 p.m.	12:00 p.m.	4:00 p.m.	
	Garberville	8:00 a.m.	2:00 p.m.	**	no drop box	
	Hoopla	8:00 a.m.	2:00 p.m.	**	no drop box	
Imperial	Brawley	8:00 a.m.	4:00 p.m.	2:00 p.m.	no drop box	
	El Centro	8:00 a.m.	4:00 p.m.	3:30 p.m.	no drop box	
Inyo	Independence (Southern Branch)	8:30 a.m.	4:00 p.m.	**	no drop box	
	Bishop (Northern Branch)	8:30 a.m.	4:00 p.m.	1:00 p.m.	no drop box	
Kern Co.	Bakersfield	8:00 a.m.	4:00 p.m.	3:00 p.m.	5:00 p.m.	
Kings	Hanford	8:00 a.m.	4:00 p.m.	1:30 p.m.	4:30 p.m.	

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Lake	Lakeport	8:00 a.m.	2:30 p.m.	2:30 p.m.	5:00 p.m.	No fax filings
Lassen	Susanville	8:00 a.m.	5:00 p.m.	2:00 p.m.	no drop box	Closed from 12 p.m. - 1 p.m.
Los Angeles	Alhambra	8:30 a.m.	4:30 p.m.	2:00 p.m.	no drop box	
	Bellflower	8:00 a.m.	4:30 p.m.	2:00 p.m.	no drop box	
	Beverly Hills	8:30 a.m.	4:30 p.m.	2:00 p.m.	no drop box	
	Burbank	8:30 a.m.	4:30 p.m.	2:00 p.m.	no drop box	All courts require Civil Case Cover Sheet Addendum for new case filings
	Central Civil West	8:30 a.m.	4:30 p.m.	2:30 p.m.	no drop box	
	Central (Stanley Mosk)	8:30 a.m.	4:30 p.m.	3:00 p.m.	no drop box	
	Chatsworth	8:30 a.m.	4:30 p.m.	2:00 p.m.	no drop box	All courts require Civil Case Cover Sheet Addendum for new case filings
	Compton	8:00 a.m.	4:30 p.m.	2:00 p.m.	no drop box	
	Downey	8:30 a.m.	4:30 p.m.	2:00 p.m.	no drop box	
	East LA	8:00 a.m.	4:30 p.m.	2:00 p.m.	no drop box	All courts require Civil Case Cover Sheet Addendum for new case filings
	El Monte	8:00 a.m.	4:30 p.m.	2:00 p.m.	no drop box	
	Glendale	8:15 a.m.	4:30 p.m.	2:00 p.m.	no drop box	
	Huntington Park	8:00 a.m.	4:30 p.m.	2:00 p.m.	no drop box	All courts require Civil Case Cover Sheet Addendum for new case filings
	Inglewood	8:15 a.m.	4:30 p.m.	2:00 p.m.	no drop box	
	Lancaster	8:00 a.m.	4:30 p.m.	1:30 p.m.	no drop box	
	LAX Courthouse	8:30 a.m.	4:30 p.m.	2:00 p.m.	no drop box	All courts require Civil Case Cover Sheet Addendum for new case filings
	Long Beach	8:30 a.m.	4:30 p.m.	1:30 p.m.	no drop box	
	Malibu	8:30 a.m.	4:30 p.m.	12:00 p.m.	no drop box	
	Norwalk	8:30 a.m.	4:30 p.m.	2:00 p.m.	no drop box	All courts require Civil Case Cover Sheet Addendum for new case filings
	Pasadena	8:30 a.m.	4:30 p.m.	2:00 p.m.	no drop box	
Pomona	8:00 a.m.	4:30 p.m.	2:00 p.m.	no drop box		
San Fernando	8:00 a.m.	4:30 p.m.	2:00 p.m.	no drop box	All courts require Civil Case Cover Sheet Addendum for new case filings	
San Pedro	8:30 a.m.	4:30 p.m.	2:00 p.m.	no drop box		
Santa Clarita	8:30 a.m.	4:30 p.m.	12:00 p.m.	no drop box	No longer handles civil cases-all civil now at Chatsworth	
Santa Monica	8:30 a.m.	4:30 p.m.	1:30 p.m.	no drop box		

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Los Angeles	Torrance	8:15 a..m.	4:30 p.m.	2:00 p.m.	no drop box	
	Van Nuys	8:30 a..m.	4:30 p.m.	2:00 p.m.	no drop box	
	West Covina	8:00 a.m.	4:30 p.m.	2:00 p.m.	no drop box	
	Whittier	8:30 a..m.	4:30 p.m.	1:30 p.m	no drop box	
Madera	Madera	8:00 a.m.	4:00 p.m.	1:30 p.m.	no drop box	
Marin	San Rafael	8:30 a.m.	3:30 p.m.	1:00 p.m.	4:00 p.m.	Fridays 8:00a.m.-2:00 p.m.
Mariposa	Mariposa	8:30 a.m.	3:00 p.m.	**	8-8:30 a.m. and 3-5p.m.	
Mendocino	Ukiah	8:30 a.m.	3:00 p.m.	12:00 p.m.	4:00 p.m.	
Merced	Merced	7:30 a.m.	5:00 p.m.	1:30 p.m.	4:00 p.m.	Drop box available 3:00 p.m.-8:00a.m.
Modoc	Alturas	8:30 a.m.	4:00 p.m.	4:00 p.m.	4:00 p.m.	
Mono	Bridgeport (North County)	9:30 a.m.	4:00 p.m.	**	no drop box	Open Tuesdays and Thursdays only
	Mammoth Lakes (South County)	8:30 a.m.	4:00 p.m.	**	no drop box	
Monterey	Salinas	8:00 a.m.	2:00 p.m.	1:30 p.m.	4:00 p.m.	
Napa	Napa	8:00 a.m.	4:00 p.m.	1:30 p.m. *	5:00 p.m.	Fridays 8:00a.m.-2:00 p.m.
Nevada	Nevada City	8:00 a.m.	5:00 p.m.	1:30 p.m.	5:00 p.m.	Effective 10-05-12 clerks office will close at 1:00pm on Fridays
	Truckee	8:00 a.m.	5:00 p.m.	**	5:00 p.m.	
Orange	Fullerton - North Justice Center	7:30 a.m.	4:00 p.m.	2:00 p.m.	no drop box	
	Laguna Hills - Harbor Justice Center	7:30 a.m.	4:00 p.m.	2:00p.m.	no drop box	
	Newport Beach-Harbor Justice Center-Criminal Court	7:30 a.m.	4:00 p.m.	2:00 p.m.	no drop box	
	Orange - Lamoreaux Justice Center	8:00 a.m.	4:00 p.m.	3:00 p.m.	no drop box	
	Santa Ana - Central Justice Center	7:30 a.m.	4:00 p.m.	4:00 p.m.	no drop box	
	Westminster - West Justice Center	7:30 a.m.	4:00 p.m.	3:00 p.m.	no drop box	
Plumas	Placer County	8:00 a.m.	3:00 p.m.	1:00 p.m.	4:00 p.m.	
	Quincy	8:30 p.m.	4:00 p.m.	**	no drop box	
Riverside	Downtown	7:30 a.m.	4:00 p.m.	3:00 p.m. *	5:00 p.m.	
	Indio	7:30 a.m.	4:00 p.m.	3:00 p.m.	5:00 p.m.	
	Palm Springs	7:30 a.m.	4:00 p.m.	2:30 p.m.	5:00 p.m.	

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Riverside	Hemet	7:30 a.m.	4:00 p.m.	1:00 p.m.	5:00 p.m.	
	Banning	7:30 a.m.	4:00 p.m.	1:00 p.m.	5:00 p.m.	New case fees are higher in these courts
	Temecula	7:30 a.m.	4:00 p.m.	1:00 p.m.	5:00 p.m.	
	Murrieta	7:30 a.m.	4:00 p.m.	1:00 p.m.	5:00 p.m.	
	Morena Valley	7:30 a.m.	4:00 p.m.	2:00 p.m.	5:00 p.m.	
Sacramento	Downtown Civil	8:30 a.m.	4:00 p.m.	3:00 p.m.	4:30 p.m.	
	Family Law	8:30 a.m.	4:00 p.m.	1:00 p.m.	4:30 p.m.	Closes at 12:00 p.m. on Fridays
	Unlawful Detainer	8:30 a.m.	4:00 p.m.	1:00 p.m.	4:30 p.m.	Closes at 12:00 p.m. on Fridays
San Benito	Hollister	8:00 a.m.	4:00 p.m.	1:30 p.m.	no drop box	CLOSED AS OF 09/03/12
San Bernardino	Central	8:00 a.m.	4:00 p.m.	2:30 p.m.	4:00 p.m.	Closes at 12:00 p.m. on Fridays
	Rancho Cucamonga	8:00 a.m.	4:00 p.m.	3:00 p.m.	4:00 p.m.	Closes at 12:00 p.m. on Fridays
	Barstow	7:30 a.m.	4:00 p.m.	1:00 p.m.	4:00 p.m.	Court kicks out runners when business office closes
	Joshua Tree	8:00 a.m.	4:00 p.m.	1:00 p.m.	4:00 p.m.	Fax filings accepted from 8:00 a.m.-5:00 p.m.
	Victorville	8:00 a.m.	4:00 p.m.	2:00 p.m.	4:00 p.m.	
San Diego	San Diego	7:30 a.m.	3:30 p.m.	2:30 p.m.	5:00 p.m.	Closes at 12:00 p.m. on Fridays
	El Cajon (East County)	7:00 a.m.	3:30 p.m.	2:00 p.m.	5:00 p.m.	Closes at 12:00 p.m. on Fridays
	Ramona					Closed
	Vista (North County)	7:30 a.m.	3:30 p.m.	2:00 p.m.	5:00 p.m.	Closes at 12:00 p.m. on Fridays
	Chula Vista (South County)	7:30 a.m.	3:30 p.m.	2:00 p.m.	5:00 p.m.	Runners are kicked out when business office closes
San Francisco	San Francisco Superior	8:30 a.m.	4:00 p.m.	1:30 p.m.	no drop box	
San Joaquin	Stockton	8:00 a.m.	4:00 p.m.	2:00 p.m.	5:00 p.m.	Fax filings accepted from 8:00 a.m.-5:00 p.m.
	Lodi	8:00 a.m.	4:00 p.m.	1:00 p.m.	4:55 p.m.	Fax filings accepted from 8:00 a.m.-5:00 p.m.
San Luis Obispo	San Luis Obispo	8:30 a.m.	4:00 p.m.	2:00 p.m.	4:00 p.m.	
San Mateo	San Mateo	8:00 a.m.	3:30 p.m.	2:00 p.m. *	5:00 p.m.	Runners are kicked out at 3:30 p.m.
Santa Barbara	Santa Barbara	8:00 a.m.	3:00 p.m.	1:30 p.m.	5:00 p.m.	Court closes at 3:00 p.m.
	Santa Maria	8:00 a.m.	3:00 p.m.	1:30 p.m.	5:00 p.m.	Call first

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Santa Clara	San Jose	8:30 a.m.	4:00 p.m.	2:00 p.m.	5:00 p.m.	Court requires Fax Headers all non-original documents for filing
	Morgan Hill	8:30 a.m.	4:00 p.m.	2:00 p.m.	5:00 p.m.	12 furlough days listed on website
Santa Cruz	Santa Cruz	8:00 a.m.	3:00 p.m.	12:30 p.m.	5:00 p.m.	
	Watsonville	8:00 a.m.	3:00 p.m.	12:30 p.m.	5:00 p.m.	
Shasta	Redding	8:00 a.m.	2:00 p.m.	1:50 p.m. **	4:00 p.m.	
Sierra	Downieville	8:00 a.m.	4:00 p.m.	**	no drop box	Court closes 12:00 p.m.-1:00 p.m.
Siskiyou	Yreka	8:00 a.m.	4:00 p.m.	2:00p.m.	no drop box	Court closes 12:00 p.m.-1:00 p.m.
	Weed	8:00 a.m.	4:00 p.m.	**	no drop box	
	Dorris	8:00 a.m.	4:00 p.m.	**	no drop box	Court closes 11:30 a.m.-12:00 p.m.
Solano	Fairfield	8:00 a.m.	3:00 p.m.	1:30 p.m. *	5:00 p.m.	
Sonoma	Santa Rosa	8:00 a.m.	4:30 p.m.	1:00 p.m.	4:30 p.m.	
Stanislaus	Modesto	8:00 a.m.	3:00 p.m.	1:50 p.m.	4:00 p.m.	Court closing as of June 25, 2012
Sutter	Yuba City	8:30 a.m.	4:30 p.m.	1:30 p.m.	no drop box	
Tehama	Red Bluff	8:00 a.m.	4:00 p.m.	**	no drop box	
	Corning	8:00 a.m.	4:00 p.m.	**	no drop box	
Trinity	Weaverville	8:00 a.m.	5:00 p.m.	**	no drop box	
Tulare	Visalia	8:00 a.m.	4:00 p.m.	2:00 p.m.	5:00 p.m.	
Tuolumne	Sonora	8:00 a.m.	4:00 p.m.	10:00 a.m.		Remote Court
Ventura	Ventura	8:00 a.m.	3:00 p.m.	1:30 p.m.	4:30 p.m.	
	Simi Valley	closed	closed	closed	closed	Court closed as of 06-25-12
Yolo Co.	Yolo County	9:00 a.m.	3:00 p.m.	1:00 p.m.	4:00 p.m.	
Yuba	Marysville	8:30 a.m.	4:30 p.m.	1:30 p.m.	no drop box	

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